

APPLICATION FOR RESIDENTIAL PLAN APPROVAL

RCO 105.1 & 107.2

1 SCOPE OF PROJECT: (RCO 107.2.1) <input type="checkbox"/> Building General <input type="checkbox"/> Accessory Structure <input type="checkbox"/> Mechanical <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> Other: _____	2 TYPE OF PROJECT: <input type="checkbox"/> New Building Construction <input type="checkbox"/> Building Addition <input type="checkbox"/> Alteration
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3 DESCRIPTION OF THE EXTENT OF WORK INCLUDED FOR APPROVAL: (RCO 107.2.1) _____ _____ _____
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4 PROJECT LOCATION: (RCO 107.2.2) Legal description _____ Street Address _____ City _____ State _____ Zip _____ • Is this project/building located in a flood plain? <input type="checkbox"/> Yes <input type="checkbox"/> No • Has flood plain administrator been contacted for requirements? <input type="checkbox"/> Yes <input type="checkbox"/> No

5 BUILDING OWNER INFORMATION: (RCO 107.2.4) Name of Owner _____ Street Address _____ City _____ State _____ Zip _____ Phone Number _____ E-Mail _____

6 APPLICANT INFORMATION: (Owner or Owner's authorized agent) (RCO 107.2.4) Applicant _____ Attention: _____ Street Address _____ City _____ State _____ Zip _____ Phone Number _____ Fax _____ E-Mail _____

7 REGISTERED DESIGN PROFESSIONAL – IF APPLICABLE: (RCO 106.1.1-3, 106.2) <input type="checkbox"/> Architect <input type="checkbox"/> Engineer <input type="checkbox"/> Registration/Certificate No.: _____ Designer _____ Street Address _____ City _____ State _____ Zip _____ Phone Number _____ Fax _____ E-Mail _____
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8 EVIDENCE OF RESPONSIBILITY: (RCO 106.2) (Required residential construction documents, when submitted for review as required under RCO section 107, shall bear the identification of the person primarily responsible for their preparation. Ohio Revised Code Section 3791.04 (A)(2)(b) permits construction documents for any residential building to be prepared by persons other than a registered architect or engineer; unless per Ohio Revised Code Section 3791.04(A)(2)(c), the proposed work involves technical design analysis. The building official may rely on the placement of a "seal" on the documents as evidence that the registered architect or engineer performed the technical analysis.) Document Preparer Name: _____ Title/Company: _____ Address: _____ City _____ State _____ Zip _____
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9 CONSTRUCTION DOCUMENTS REQUIREMENTS: (Refer to RCO 106.1-3 (1-9) for specific construction document requirements)

Time limitation of Application: (RCO 107.2.1) The approval of construction documents under this section is a "license" and the failure to approve such construction documents as submitted within thirty days after filing or the disapproval of such construction documents is an "adjudication order denying the issuance of a license" requiring the opportunity for an "adjudication hearing" as provided by sections 119.07 to 119.13 of the Revised Code and as modified by sections 3781.031 and 3781.19 of the Revised Code. In accordance with section 109, an adjudication order denying the issuance of a license shall specify the reasons for such denial.

10 CERTIFICATION: (RCO 107.2.5)
 I certify that I am the: Owner Owner's Authorized Agent
 All information contained in this application is true, accurate, and complete to the best of my knowledge. All official correspondence in connection with this application should be sent to my attention at the address shown above and copied to the Owner.

Signature _____
 Print Name _____ Date _____

11 ESTIMATED COST OF PROJECT: \$ _____

SQ. FOOTAGE: 1ST FL _____ 2ND FL _____ BASEMENT _____
 GARAGE _____ PORCH _____ OTHER: _____ **TOTAL SQ. FOOTAGE:** _____

THIS AREA IS FOR OFFICIAL USE ONLY:

Date received: _____ Application Number: _____

Payment/Deposit: Check Credit Card Other _____

Processed by: _____ Walk In Mail In Fax E-Mail

Notes: This area is designated for the incorporation of fee schedules as established by the locally adopted fee schedule as indicated by ordinance.

	FEES	COST
ROOF ONLY	\$75.00	= _____
SIDING ONLY	\$75.00	= _____
FOUNDATION ONLY	\$75.00	= _____
MINOR WORK**	\$100.00	= _____
State of Ohio 1% Surcharge (REQUIRED)		= _____
SUB-TOTAL		= _____
ZONING (MAUMEE HISTORICAL AREA ONLY)	\$60.00	= _____
BALANCE DUE \$		_____

1/2021 PERMIT FEES ARE NOT TRANSFERABLE OR REFUNDABLE

****Minor repairs for which permit is not required:**

- a. Window & door replacement as long as no change in opening size or location.
- b. Interior remodeling with no change to structure or floor plan.
- c. Replacement of plaster or drywall if no change in structure or mechanics.
- d. Painting or wall papering
- e. Replacement or repair of exterior trim, soffits, or fascia.
- f. Concrete patio without roof or walls.