

City of Maumee
Committee of the Whole
Monday, June 15, 2020 at 7:00 pm

President PAUKEN called the meeting to order.

Mr. Pauken determined that Mr. Noonan would abstain from the vote on agenda item 8A.

Mr. Pauken determined that there would be an addition on agenda item 8C.

MAUMEE CITY COUNCIL
MINUTES
Monday, June 15, 2020 at 7:30pm

The Council of the City of Maumee, Ohio met on the above date with the following members present: Scott Noonan, Timothy Pauken, Tom Wagener, Jr, Gabriel Barrow, Brent Buehrer, Tracey Elmore, James MacDonald (7)

The meeting was shared on Facebook Live.

Mayor Carr presiding.

Roll Call: Scott Noonan, Timothy Pauken, Tom Wagener, Jr, Gabriel Barrow, Brent Buehrer, Tracey Elmore, James MacDonald.

Pledge of Allegiance

Mr. Noonan moved to adopt agenda.

Mr. Barrow seconded motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. Wagener moved to approve the minutes of regular meeting of the June 1, 2020, and June 3, 2020 and June 5, 2020 Special Council Meetings.

Mrs. Elmore seconded motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Public Information Committee report was read by Mr. Barrow.

Public Information Committee

The Public Information Committee met Wednesday June 3rd, 2020 at 4:00pm. in the Police Training room with proper notice given. In attendance were the full committee: Gabriel Barrow Chairman, member Tracey Elmore, member Tom Wagener. Also in attendance were Councilman Scott Noonan, Councilman Brent Buehrer, Financial Director Deb Cartledge, Human Resources Susan Noble, Law Director Dave Busick, Administrator Patrick Burtch, Via phone conference Nichole Fifer, Ph.D., Laura Kaprowski, General Manager for Tarta Kim Dunham, Frank Frey, Lorrie Parry assistant to the Administrator, Chris Gomez and Zac Isaac.

The purpose of this meeting is for consideration that Lucas County becomes a member of Tarta allowing a ½ % sales tax increase to be on the November ballot for Lucas County. The result is that the Lucas County sales tax will increase to 7.75%. A no vote will prevent Lucas County of becoming a member of Tarta and would not allow this issue to be voted on to increase sales tax.

The meeting began with a presentation via telephone conference Nichole Fifer, Ph.D. Her information was distributed to the committee and present council members. She spoke to the economic impact of Tarta, jobs supported, payroll, taxes collected and tax revenue.

Chris Gomez representing Jim White Honda had concerns that the increased tax will then put his dealership at a disadvantage while competing with dealerships in Perrysburg with a 1% less sales tax. He stated when people are shopping for a big-ticket item will may not shop at his dealership due to a 1% higher sales tax. He also operates a large parts and service business and with only a five-minute drive to Perrysburg he feels that his parts and service division will suffer as well.

Zac Isaac is currently developing 300 acres in the Fallen Timbers area and is opposed to this proposal from Tarta. His remarks spoke directly to the negative impact that the sales tax increase will have on Fallen Timbers Shopping Mall. His fear is that with Lucas County at a full 1% difference in sales tax than Wood County will greatly affect businesses growth and development. Mr. Isaac also pointed out that this could put our T.I.F agreement with Fallen Timbers in jeopardy.

Andy Glenn
Zoning and Community Improvement, City of Maumee

Mr. Glenn pointed out that the state just made huge cuts to school funding so our schools might be forced to put a levy on the ballot. With everyone's budget being impacted by COVID, residents are going to be less likely to pass any levy, so if they are going to be forced to pay an additional .5% sales tax, they will be less likely to support a potential school levy. This is just very bad timing on TARTA's part. They need to wait and see how this recovery goes. Mr. Glenn also spoke to the fact that Tarta does not even have a plan in place, so they do not know how much money is actually needed. They are now operating with 74% of their budget from local state and federal tax dollars. He would need to see a business plan and was curious how Tarta came up with an increase of this amount.

Councilman Scott Noonan felt that the voters should be able decide for themselves if they want to have Tarta and the additional sales tax increase. Tarta also offers services for handicap riders that is important.

Councilmadam Tracey Elmore spoke of the importance of public transportation. Tracey responded to Scott's remark to "let the voters decide". The implication from a yes vote from this committee would indicate to the public that this is a good idea and since the committee voted for it then it makes sense. What the public would not see or understand is that the ramifications that this increase could cause. There was no information as to where the hubs would be located, how they would be maintained and what they would look like. Tracey said that our responsibilities are what is in the best interest of our city and to have an increase on our sales tax on an already stressed economy would not be in that interest. Scott Noonan researched the medium value of Maumee home is \$119,000.00, from that \$85.00 is paid to support Tarta. With this new proposal that resident would have to spend \$17,000.00 for this 1% increase to get to the 30million budget.

"Mr. Buehrer stated that as a multiple property owner in Lucas County he would appreciate a reduction in county property tax, but as a Maumee City Council Member it is imperative to do what is best for your city and not yourself. He is concerned about the viability of the Mall of Fallen Timbers and how an additional ½% TARTA sales tax would affect the Mall since its proximity is so close to Wood County's Levis Commons. There would now be a 1% sales tax difference between the two counties and the competing Malls. He then shared that the City of Maumee's TIF agreement with the Mall at Fallen Timbers and surrounding undeveloped properties are paramount in his decision not to support the new TARTA sales tax proposal. The projected remaining TIF debt in 2021 will be over 10 million dollars. In this difficult time for retail and the difficulty to develop property in the TIF zone, a failed mall would be devastating for Maumee. Maumee then would have to make the T.I.F. payments with no property tax reimbursements from the Mall. We need to be helping the Mall at Fallen Timbers and not hurting it. He was just not willing to put Maumee at that risk and what would be a budgetary nightmare for the city."

Administrator Patrick Burtch responded directly to the Impact Analysis Report. This is a Keynesian economics approach. In his opinion the funding is based on taking money from others to fulfill this cause. The people who are taxed for this cause now do not have that money to spend it where they would have otherwise and may have no need for that service. We have Fallen Timbers who have invested a lot of money into the region and need to be responsible for them and not increase the cost of doing business.

General Manager Kimberly Dunham began by apologizing for how she was not engaging council with answering questions in her first meeting with us and was now prepared to do so. She said Tracey Elmore has asked for a business plan, but Ms. Dunham explained that transportation works backwards. They first see how much money is available, then they put a plan together. She has been in this position for 6 months. They have been awarded several grants totaling over 17 million as well as other grants. She asked that when we reconvene on the 15th that this issue goes to the voters.

Chairman Barrow asked for a motion from Councilmadam Elmore. Tracy moved to allow Lucas County to be a member of Tarta and to be on the ballot.

Vote 2-1 Motion passed.
Meeting adjourned at 4:55 pm.

Gabriel W. Barrow, Chairman
Tracey Elmore, Member
Tom Wagener, Member

Mr. Barrow moved to enter the report into the record.

Mr. Buehrer seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Communication from Chuck Hoecherl, Monclova Township Trustee, encouraging Mayor Carr and Council not to support the vote in allowing Lucas County as a member of TARTA was read into the record.

Finance and Economic Development Committee Report regarding the City's credit card policy was read by Mr. Buehrer.

FINANCE & ECONOMIC DEVELOPMENT COMMITTEE

On June 10th, 2020, at 4:30 p.m. the Finance Committee of the Maumee City Council held a meeting in the second floor Maumee Police Station Training Room after proper notice given to the public. Do to COVID-19 the meeting was broadcasted to the general public through the City of Maumee's Facebook page. Present at the Committee meeting were: Brent Buehrer, Chair of the Finance & Economic Committee; Council Committee Members Tracey Elmore and Jim MacDonald, Council Member Gabe Barrow, Finance Director Debra Cartledge, and Assistant Finance Director Donna Helle, Safety Director / Administrator / Service Director Patrick Burtch, Acting Law Director David Busick, Municipal Clerk Laurie Parry, Curtis Smith ITT Commissioner. Discussed at the Meeting were as follows:

- Maumee Credit Card Policy

The Committee heard from Debra Cartledge, Patrick Burtch and David Busick on the proposed updated City of Maumee Credit Card Policy. It was discussed the and update Credit Card Policy was need to be in line with Best Practices guidelines recommended by the Auditor of State, David Yost, dated December 2017 and the Auditor of the State Technical Bulletin 2018-003 and House Bill 312. The following was discussed:

- Donna Helle would now be the new compliance officer for the policy
- A fiscal quarterly review would be done on the usage of the City's Credit Cards.
- Annual report on any reward points would be shared with the finance committee and would be the property of the City.
- P.O.s or traveling blank P.O.s would be issued for all credit card purchases and the individual would have to present all receipts and purchases would have to be signed off by their supervisor.
- Users of the credit cards would have to sign a policy acknowledgement form.
- No cash or debit card usage would be allowed.
- Responsibility for paying for misuse mistakes which would be review by the Law Director to insure no criminal act took place. The mistake would be reimbursed by the employee. Example given, accidentally used the wrong card in one's wallet since many credit cards look the same.
- Credit Card signature obtained from user by supervisor.
- (2) Directors would have credit cards and total credit cards in the city are roughly 12.
- Double check in place when reviewing credit card receipts.
- Collective Bargaining travel reimbursement limits

Discussion took place amongst the committee regarding the information presented by administration with additional review of the written document presented entitled City of Maumee Credit Card Policy Adopted. (See attached copy of the policy with this report)

Mrs. Elmore made a motion recommending to Maumee City Council that the city adopt the new Credit Card Policy. Jim MacDonald Seconded Mrs. Elmore's motion. The motion passed 3-0

Committee adjourned at 4:55pm

Respectfully submitted,

Brent Buehrer, Chair
Tracey Elmore
Jim MacDonald

Mr. Buehrer moved to accept the report.

Mr. Pauken seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. Buehrer moved to approve the consent calendar.

Mr. Wagener seconded the motion.

- A. Declare the attached three (3) fire vehicles as surplus, authorize the sale of said vehicles on GovDeals, and authorize the City Administrator effectuate the sale.
- B. Declare four (4) wide-format printers and four (4) miscellaneous printers attached in the Department Report as surplus, authorize the sale of said surplus equipment, and authorize the City Administrator effectuate the sale or disposal of surplus equipment.
- C. Approve the purchase of a new wide-format color printer, copier, and scanner from Applied Imaging at a cost of \$23,387.00 and further authorize a budget amendment and appropriate transfer in the above referenced amount from the Capital Fund IT-B.
- D. Approve the quote from Tanner Supply Co. to replace door louvers on the locker room doors at Rolf Park Pool at the cost of \$1,874.00, and authorize a budget amendment in the amount of same to Capital Fund IT-B.
- E. Approve the purchase and installation of two (2) bathroom thermostats for the Rolf Park Pool from Cross Heating and Cooling at a cost not to exceed \$4,100.00 and approve a budget amendment to the 2020 Capital IT-B Fund appropriation measure for the same.
- F. Approve the quote from Hoover Wells for the installation of epoxy quartz aggregate floor covering in the Men's and Women's locker rooms and outside bathrooms at the Rolf Park Pool at a cost of \$24,558.68 and approve a budget amendment to the 2020 Capital IT-B Fund appropriation measure for the same, and authorize the City Administrator to approve any change orders necessary to complete the project.
- G. Approve the attached, revised Credit Card policy as required by Ohio Revised Code.
- H. Authorize the purchase of three (3) FM-HYELT55K I Plan review stations in the amount of \$46,260.00, amend the 2020 budget and appropriations measure, transfer the appropriate funds, and authorize the City Administrator to effectuate the purchase and approve any change orders necessary to complete the project.
- I. Approve Resolution No. 03-2020 reauthorizing CARES Act funding for the City of Maumee.
- J. Authorize closing of Allen St. between the 100 Block W. Dudley St. and the alley on the following dates and times for MUBA's new food truck events: Mondays, July 6 through August 9; 11:00am - 2:00pm and Fridays, July 10 through August 14; 5:00pm - 8:00pm.
- K. Approve the purchase of up to six (6) computer monitors in an amount not to exceed \$5,000.00 and further authorize a budget amendment and appropriate transfer in the above referenced amount from the Capital Fund IT-B

Roll call: 7 voting yea, the Chair declared the motion carried.

OTHER BUSINESS:

Mr. Barrow moved for Mr. Noonan to abstain from Item 8A due to conflict of interest.

Mrs. Elmore seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. Barrow moved to allow Lucas County to be a member of TARTA be on the ballot.

Mr. Pauken seconded the motion.

Roll call: 2 voting yea, 4 voting nay, 1 abstained, the Chair declared the motion did not pass.

Mr. MacDonald moved to approve, ratify and endorse a Memorandum of Understanding with FOP/OLC.

Mr. Pauken seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. Wagener moved to approve, ratify and endorse a Memorandum of Understanding with IAFF.

Mr. Barrow seconded the motion.

Roll call: 5 voting yea, 2 voting nay, the Chair declared the motion carried.

NEW BUSINESS:

Mrs. Elmore moved to approve Ordinance 91-2020 to amend Maumee Municipal Code Section 537.12 of the City of Maumee, Lucas County, Ohio, related to false 911 calls, and declaring an emergency.

Mr. Noonan seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. MacDonald moved to approve Ordinance 92-2020 approving the sale of three (3) surplus Police cruisers to the Verdigris Police department for the amount of \$37,000.00 and declaring an emergency.

Mr. Buehrer seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried

CITIZEN COMMENTS:

Citizen Comments are on file in Clerks office and available upon request.

Legislation was considered at this time.

RESOLUTION NO. 003 – 2020

IN THE MATTER OF FULFILLING THE REQUIREMENTS OF OHIO SENATE BILL 310 FOR THE PASSAGE OF A RESOLUTION IN ORDER TO RECEIVE AND EXPEND FEDERAL FUNDS UNDER SECTION 5001 OF THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT.

The Resolution was read by title only.

Mr. BUEHRER moved the resolution be placed on its final passage and passed. Roll call: Barrow, Buehrer, Elmore, MacDonald, Noonan, Pauken and Wagener (7) voting yea; nays, none.

So the Resolution was passed.

ORDINANCE NO. 91 – 2020

AMEND MAUMEE MUNICIPAL CODE SECTION 537.12 OF THE CITY OF MAUMEE, LUCAS COUNTY, OHIO, AS AN EMERGENCY.

The Ordinance was read by title only.

Mrs. ELMORE moved the ordinance be passed as an emergency measure. Roll call: Barrow, Buehrer, Elmore, MacDonald, Noonan, Pauken and Wagener (7) voting yea; nays, none.

Mrs. ELMORE moved the ordinance be placed on its final passage and passed. Roll call: Barrow, Buehrer, Elmore, Noonan, MacDonald, Pauken and Wagener (7) voting yea; nays, none.

So the Ordinance was passed.

ORDINANCE NO. 92 – 2020

SELLING SURPLUS POLICE CRUISERS AS AN EMERGENCY.

The Ordinance was read by title only.

Mrs. MACDONALD moved the ordinance be passed as an emergency measure. Roll call: Barrow, Buehrer, Elmore, MacDonald, Noonan, Pauken and Wagener (7) voting yea; nays, none.

Mr. MACDONALD moved the ordinance be placed on its final passage and passed. Roll call: Barrow, Buehrer, Elmore, MacDonald, Noonan, Pauken and Wagener (7) voting yea; nays, none.

So the Ordinance was passed.

Mr. Pauken moved to adjourn at 8:53 p.m. until the next scheduled meeting on July 6, 2020 at 7:00 pm

Mr. MacDonald seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.