

City of Maumee  
Committee of the Whole  
Monday, September 21, 2020 at 7:00 pm

President Pauken called the meeting to order.

Mr. Pauken asked Committee Chairs to check the Committee Activity Report to see if anything can be updated and to report back to him.

Mr. Pauken stated that there will be an addition to the Agenda, Item 9A under New Business in regard to block construction for Rolf Park dugouts, Mr. Buehrer will be abstaining from that vote.

Mr. Wagener requested to have Item 7A on the Consent Agenda moved to Other Business.

The Law Director requested to have Personnel Compensation added to the Executive Session.

Mr. Pauken determined that informational items will be shared during the Citizen Comments, but questions will not be answered.

MAUMEE CITY COUNCIL  
MINUTES  
Monday, September 21, 2020 at 7:30 pm

The Council of the City of Maumee, Ohio met on the above date with the following members present: Brent Buehrer, Tracey Elmore, James MacDonald, Scott Noonan, Timothy Pauken, Tom Wagener, Jr, Gabriel Barrow (7)  
The meeting was shared on Facebook Live.

Mayor Carr presiding.

Roll Call: Brent Buehrer, Tracey Elmore, James MacDonald, Scott Noonan, Timothy Pauken, Tom Wagener, Jr, Gabriel Barrow

Pledge of Allegiance

Mr. MacDonald moved to adopt the agenda.

Mr. Pauken seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. Noonan moved to approve the minutes of regular meeting of the September 8, 2020.

Mr. Wagener seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. Barrow moved to accept the Petition and Communications and place on file.

Mr. Buehrer seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

- A. Report of the personnel Committee regarding compensation for the Capital Projects Manager and the Zoning Administrator.

CONSENT CALENDAR:

- A. Approve the recommendation from the personnel Committee in their preceding report regarding compensation for the Capital Projects Manager and the Zoning Administrator.
- B. Approve the purchase of holiday lights for uptown trees in an amount not to exceed \$13,000.00, amend the 2020 budget and appropriations measure, and transfer the appropriate funds, and authorize the City Administrator to effectuate the agreement, and approve any additional change orders not to exceed 10% of the total contract amount.
- C. Authorize the purchase of a Dell 5820 computer tower in the amount not to exceed \$2,500.00, amend the 2020 budget and appropriations measure, and transfer the appropriate funds.
- D. Authorize entering into an agreement with Dymtryka Jacobs Engineers, Inc. for professional services in an amount not to exceed \$4,00.00.00, amend the 2020 budget and appropriations measure, and transfer the appropriate funds, and authorize the City Administrator to effectuate the agreement, and approve any additional change orders not to exceed 10% of the total contract amount.
- E. Approve a declaration as surplus, and authorize the sale of a Cushman Turf-Truckster on GovDeals.com.
- F. Approve the second reading of Ordinance 107-2020, which includes changes to Chapter 1125, 1129 and 1141 of the City of Maumee Zoning Code.
- G. Approve Ordinance 108-2020 appropriating and transferring funds for various purposes.

Mr. Barrow moved to approve Items B-G of the Consent calendar.

Mrs. Elmore seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

OTHER BUSINESS:

Mr. Noonan moved that Ordinance 106-2020 amending, modifying and repealing parts of Sections 1105 and 1345 of the Maumee Zoning Code be approved.

Mr. Buehrer seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. Pauken read the Personnel Committee Report regarding compensation for the Capital Projects Manager and the Zoning Administrator into the record.

Personnel Committee Report

A Personnel Committee meeting was held on September 11, 2020 at 5:45pm after proper notice given to the public, for the matter of compensation for the Capital Projects Manager and the Zoning Administrator positions. Present at the meeting were Susan Noble and Patrick Burtch of the Administration, Tim Pauken, Scott Noonan and Gabe Barrow from the Committee, Tracey Elmore and Lorrie Parry.

Mr. Burtch talked about revenues and expenses for 2020 based on numbers provided by the Finance Director, Deb Cartledge. Total revenues were down due to Covid-19 \$747,246 from July 2019 to July 2020 YTD. And expenses due to Covid-19 have led to a deficit increase of \$420,512. Add the original budget deficit of 2020 and our year end deficit is estimated to be \$1,141,896 -vs- \$721,384.

Ms. Noble then went over the new compensation for the Capital Projects Manager and Zoning Administrator. The Capital Projects Manager would be placed on step G of Range 4 in the Management/Supervisory Ordinance. After a 5% decrease in pay, the new salary would be \$3400.00 more this year due to overtime accrued under the previous salary schedule. The Zoning Administrator would be placed on step C of Range 4 in the Management/Supervisory Ordinance. After a 5% decrease in pay, the new salary would be \$5300.00 more this year due to the overtime accrued under the previous salary schedule.

It is important to note that as an exempt employee (Management/Supervisory), these positions are not eligible for overtime, and Compensatory time will not be allowed to accrue until after 50 hours, and can only be used at a rate of 1 to 1. The 5% pay decrease will continue until lifted for everyone.

Because of budgetary issues due to the Coronavirus, I still feel uncomfortable in raising wages. However, because this is being done primarily as a restructuring need, and the two individuals this effects agreed to accept these positions at their previous pay rates until we could revisit it in September, I am willing to make an exception in this case. Both Council members Noonan and Barrow concurred, and stated it was time to move forward.

Mr. Barrow made a motion recommending to Council that we move the Capital Projects Manager to Range 4 / Step G, and the Zoning Administrator to Range 4 / Step C effective September 22, 2020. Motion passed 3-0.

With no further business, the meeting adjourned at 6:09pm.

Respectfully submitted;

Tim Pauken, Chair  
Gabe Barrow, Member  
Scott Noonan, Member

Mr. Pauken moved that recommendation of the Personnel Committee be approved.

Mr. Barrow seconded the motion.

Roll call: 6 voting yea, 1 voting nay, the Chair declared the motion carried.

#### NEW BUSINESS:

Mr. MacDonald moved to add Item 9A to the Agenda, authorizing an agreement with Midwest Contracting, Inc. for block construction of dugouts at Rolf Park in an amount of \$48,500.00.

Mrs. Elmore seconded the motion.

Roll call: 6 voting yea, 1 abstained, the Chair declared the motion carried.

Mr. Wagener moved to authorize an agreement with Midwest Contracting, Inc., for the block construction portion of twelve (12) dugouts at Rolf Park in an amount of \$48,500.00 and amend the 2020 IT-B budget and appropriations measure, transfer the appropriate funds, and authorize the City Administrator to effectuate the agreement, and approve any additional change orders not to exceed 10% of the total contract amount.

Mrs. Elmore seconded the motion.

Roll call: 6 voting yea, 1 abstained, the Chair declared the motion carried.

#### CITIZEN COMMENTS

#### COUNCIL COMMENTS

Mr. Pauken moved to go into Executive Session at 7:56 pm.

Mr. Barrow seconded the motion.

Roll call: Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. Wagener moved to come out of Executive Session at 8:44 pm.

Mr. Noonan seconded the motion.

Roll call: Roll call: 7 voting yea, the Chair declared the motion carried.

Legislation was considered at this time.

ORDINANCE NO. 106 – 2020

AMENDING, MODIFYING AND REPEALING PARTS OF SECTIONS 1105 AND 1345 OF THE MAUMEE ZONING CODE.

The Ordinance was read by title only.

Mr. NOONAN moved the ordinance be placed on its final passage and passed. Roll call: Buehrer, Elmore, Noonan, MacDonald, Pauken, Wagener and Barrow (7) voting yea; nays, none.

So the Ordinance was passed.

ORDINANCE NO. 108 – 2020

APPROPRIATING AND TRANSFERING FUNDS FOR VARIOUS PURPOSES.

The Ordinance was read by title only.

Mr. BARROW moved the ordinance be placed on its final passage and passed. Roll call: Buehrer, Elmore, Noonan, MacDonald, Pauken, Wagener and Barrow (7) voting yea; nays, none.

So the Ordinance was passed.

Mr. Pauken moved to adjourn at 8:44 pm until the next scheduled meeting on October 5, 2020 at 7:00 pm

Mr. MacDonald seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.