

City of Maumee  
Committee of the Whole  
Monday, March 1, 2021 at 7:00 pm

President Pauken called the meeting to order.

President Pauken determined that Item 7A and 7B will be removed from Consent Agenda and added to New Business as Items 9I and 9J.

President Pauken determined that the Letters of Support regarding Uptown Project will be made available on the Maumee City website for the public to read.

City Administrator Burtch notified the Council that the Municipal Clerk would be requesting a hearing from the Ohio Division of Liquor Control in regard to a transfer of location of a liquor license.

Mr. Buehrer moved to go into executive session at 7:17 p.m. for the purpose of purchase of property.

Mr. Wagener seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. Buehrer moved to go out of executive session at 7:34 p.m.

Mrs. Elmore seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

MAUMEE CITY COUNCIL  
MINUTES  
Monday, March 1, 2021 at 7:35 pm

The Council of the City of Maumee, Ohio met on the above date in the Police Training Room with the following members present: Timothy Pauken, Tom Wagener, Jr, Gabriel Barrow, Brent Buehrer, Tracey Elmore, James MacDonald, Scott Noonan (7).

The meeting was shared on Facebook Live.

Mayor Carr presiding.

Mayor Carr read the following statement into the record: on February 25, 2021 during the Special Council Meeting due to technical difficulties the recording of the return from Executive Session did not post. Executive Session ended at 9:41 p.m. and the meeting adjourned at 9:42 p.m. with no further action taken.

Roll Call: Timothy Pauken, Tom Wagener Jr, Gabriel Barrow, Brent Buehrer, Tracey Elmore, James MacDonald, Scott Noonan

Pledge of Allegiance

Mrs. Elmore moved to adopt the agenda.

Mr. Wagener seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. Pauken moved to approve the minutes of the regular meeting of February 15, 2021, and Special Council meeting February 25, 2021.

Mr. Buehrer seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. Barrow moved to accept the Petitions and Communications and place on file.

Mr. Noonan seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

A. Letters of Support regarding Uptown Project

- Maumee Chamber of Commerce
- Maumee Uptown Business Association
- Susan Heywood
- Margo Puffenberger
- Eric Puffenberger
- Todd and Jamie Deye
- Kristine and Kenneth Ludwig
- The Toledo Blade Editorial Board 2/20/2021
- John and Nikki Schafer – Village Idiot
- Sgt. Rob York, Maumee Police Division
- Jonathan Fiscus

CONSENT CALENDAR:

- A. Authorize an agreement with The Holt Roofing Co. Inc., to replace the shingle roof and vinyl soffit on the existing two (2) dugouts with new metal roofing and soffits in an amount of \$8,221 and amend the 2021-IT-B Budget and appropriations measure, transfer and appropriate funds, and authorize the City Administrator to effectuate the agreement, and approve any additional change orders not to exceed 10% of the total contract amount.
- B. Authorize the City Administrator/Public Safety Director to approve a Memorandum of Understanding with the Oregon Fire and Rescue Department to apply for a Regional FEMA Grant.
- C. Authorize the annual property and liability insurance coverage with Hylant Insurance Agency-Ohio Plan along with AIG Cyber Security Insurance Coverage for the period 3/10/2021 to 3/10/2022.
- D. Authorize the City Administrator to effectuate a lease and installation of a Triton + A/V Flow monitoring kit from ADS Environmental Services in an amount not to exceed \$9,150.00, to authorize the City Administrator to approve all change orders not to exceed 10% of the total contract amount, and transfer and appropriate funds.
- E. Allow the City Administrator authority to update the wallcoverings, floorings and furniture in the Prosecutor Suite including carpet replacement in the Court.
- F. Authorize the City Administrator to apply for a Federal Emergency Management Agency (FEMA) SAFER grant on behalf of the City of Maumee, and further authorize City Administrator to accept said grant if approved by FEMA with condition that any position created or retained with SAFER funds be considered contractual and each employee covered must sign a waiver that the position is temporary in nature.

Mrs. Elmore moved to remove Items 7A and 7B from the Consent Calendar and move to New Business and rename them as Items 9I and 9J.

Mr. MacDonald seconded the motion.

Roll call: 6 voting yea, Buehrer abstained, the Chair declared the motion carried.

Mr. MacDonald moved to approve the amended Consent Calendar, Items C-F.

Mr. Barrow seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

NEW BUSINESS:

Mr. Buehrer moved to add Item 9K, authorizing the City Administrator to effectuate a professional services agreement with ADS Environmental Services to perform a site investigation survey on up to twenty (20) manhole locations in an amount not to exceed \$5,025.00, to authorize the City Administrator to approve all change orders not to exceed 10% of the total contract amount, and transfer and appropriate funds.

Mrs. Elmore seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. Wagener moved to approve the confirmation of the appointment of Assistant Chief Joshua Sprow to the position of Police Chief, Division of Police, Department of Public Safety, effective May 19, 2021.

Mr. MacDonald seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. MacDonald moved to authorize a professional services agreement with Beckett & Raeder, Inc., based on the recommendation of Matt Miles, Capital Projects Manager, to design and provide construction bidding and award services for the Maumee Uptown Streetscape program in an amount not to exceed \$496,839.31, to authorize the City Administrator, Mayor and Council President to approve all change orders not to exceed 20% of the total contract amount, and transfer and appropriate funds.

Mr. Noonan seconded the motion.

Roll call: 6 voting yea, Buehrer abstained, the Chair declared the motion carried.

Mr. Buehrer moved to approve Ordinance 004-2021, an ordinance repealing Ordinance 290-2019, suspending the rules and declaring an emergency.

Mr. Noonan seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. Barrow moved to approve Ordinance 005-2021, an ordinance repealing Ordinance 039-2020, replacing it with Ordinance 005-2021, suspending the rules and declaring an emergency.

Mr. Pauken seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mrs. Elmore moved to approve Ordinance 006-2021, an ordinance repealing Ordinance 038-2020, replacing it with Ordinance 006-2021, suspending the rules and declaring an emergency.

Mr. MacDonald seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. Buehrer moved to approve Ordinance 007-2021, an ordinance repealing Ordinance 010-2020, replacing it with Ordinance 007-2021, suspending the rules and declaring an emergency.

Mr. Noonan seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mrs. Elmore moved to approve Ordinance 008-2021, an ordinance repealing Ordinance 279-2019, replacing it with Ordinance 008-2021, suspending the rules and declaring an emergency.

Mr. Barrow seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. Pauken moved to approve Ordinance 009-2021, an ordinance repealing Ordinance 179-2017, replacing it with Ordinance 009-2021, suspending the rules and declaring an emergency.

Mr. MacDonald seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Mr. Wagener moved to authorize the City Administrator/Public Service Director to approve a MOU with the Oregon Fire and Rescue Department to apply for a Regional FEMA Grant.

Mrs. Elmore seconded the motion.

Roll call: 6 voting yea, Buehrer abstained, the Chair declared the motion carried.

Mr. Barrow moved to authorize an agreement with The Holt Roofing Co. Inc., to replace the shingle roof and vinyl soffits on the existing two (2) dugouts with new metal roofing and soffits in an amount of \$8,221, and amend the 2021-IT-B Budget and appropriations measure, transfer and appropriate funds, and authorize the City Administrator to effectuate the agreement, and approve any additional change orders not to exceed 10% of the total contract amount.

Mr. MacDonald seconded the motion.

Roll call: 6 voting yea, Buehrer abstained, the Chair declared the motion carried.

Mr. MacDonald moved to authorize the City Administrator to effectuate a professional services agreement with ADS Environmental Services to perform a site investigation survey on up to twenty (20) manhole locations in an amount not to exceed \$5,025.00, to authorize the City Administrator to approve all change orders not to exceed 10% of the total contract amount, and transfer and appropriate funds.

Mr. Wagener seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

#### CITIZEN COMMENTS

#### COUNCIL COMMENTS

Legislation was considered at this time.

ORDINANCE NO.           004 – 2021   AN ORDINANCE REPEALING ORDINANCE 290-2019,  
AND DECLARING AN EMERGENCY.

The Ordinance was read by title only.

Mr. BUEHRER moved the ordinance be passed as an emergency measure. Roll call: Pauken, Wagener, Barrow, Buehrer, Elmore, MacDonald, Noonan (7) voting yea; nays, none.

Mr. NOONAN moved the ordinance be placed on its final passage and passed. Roll call: Pauken, Wagener, Barrow, Buehrer, Elmore, Noonan, MacDonald (7) voting yea; nays, none.

So the Ordinance was passed.

ORDINANCE NO.           005 – 2021   AN ORDINANCE REPEALING ORDINANCE 039-2020,  
REPLACING IT WITH ORDINANCE 005-2021, AND  
DECLARING AN EMERGENCY.

The Ordinance was read by title only.

Mr. BARROW moved the ordinance be passed as an emergency measure. Roll call: Pauken, Wagener, Barrow, Buehrer, Elmore, MacDonald, Noonan (7) voting yea; nays, none.

Mr. PAUKEN moved the ordinance be placed on its final passage and passed. Roll call: Pauken, Wagener, Barrow, Buehrer, Elmore, MacDonald, Noonan (7) voting yea; nays, none.

So the Ordinance was passed.

ORDINANCE NO.           006 – 2021   AN ORDINANCE REPEALING ORDINANCE 038-2020,  
REPLACING IT WITH ORDINANCE 006-2021, AND  
DECLARING AN EMERGENCY.

The Ordinance was read by title only.

Mr. ELMORE moved the ordinance be passed as an emergency measure. Roll call: Pauken, Wagener, Barrow, Buehrer, Elmore, MacDonald, Noonan (7) voting yea; nays, none.

Mrs. MACDONALD moved the ordinance be placed on its final passage and passed. Roll call: Pauken, Wagener, Barrow, Buehrer, Elmore, MacDonald, Noonan (7) voting yea; nays, none.

So the Ordinance was passed.

ORDINANCE NO. 007 – 2021

AN ORDINANCE REPEALING ORDINANCE 010-2020,  
REPLACING IT WITH ORDINANCE 007-2021, AND  
DECLARING AN EMERGENCY.

The Ordinance was read by title only.

Mr. BUEHRER moved the ordinance be passed as an emergency measure. Roll call: Pauken, Wagener, Barrow, Buehrer, Elmore, MacDonald, Noonan (7) voting yea; nays, none.

Mr. NOONAN moved the ordinance be placed on its final passage and passed. Roll call: Pauken, Wagener, Barrow, Buehrer, Elmore, MacDonald, Noonan, (7) voting yea; nays, none.

So the Ordinance was passed.

ORDINANCE NO. 008– 2021

AN ORDINANCE REPEALING ORDINANCE 279-2019,  
REPLACING IT WITH ORDINANCE 008-2021, AND  
DECLARING AN EMERGENCY.

The Ordinance was read by title only.

Mrs. ELMORE moved the ordinance be passed as an emergency measure. Roll call: Pauken, Wagener, Barrow, Buehrer, Elmore, MacDonald, Noonan (7) voting yea; nays, none.

Mr. BARROW moved the ordinance be placed on its final passage and passed. Roll call: Pauken, Wagener, Barrow, Buehrer, Elmore, MacDonald, Noonan, (7) voting yea; nays, none.

So the Ordinance was passed.

ORDINANCE NO. 009 – 2021

AN ORDINANCE REPEALING ORDINANCE 179-2017,  
REPLACING IT WITH ORDINANCE 009-2021, AND  
DECLARING AN EMERGENCY.

The Ordinance was read by title only.

Mr. PAUKEN moved the ordinance be passed as an emergency measure. Roll call: Pauken, Wagener, Barrow, Buehrer, Elmore, MacDonald, Noonan (7) voting yea; nays, none.

Mr. MACDONALD moved the ordinance be placed on its final passage and passed. Roll call: Pauken, Wagener, Barrow, Buehrer, Elmore, MacDonald, Noonan, (7) voting yea; nays, none.

So the Ordinance was passed.

Mr. Pauken moved to adjourn at 8:46 pm until the next scheduled meeting March 29, 2021 at 7:00 pm

Mrs. Elmore seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.