

**City of Maumee
Payroll Hours Codes**

GENERAL - ALL EMPLOYEES

ADJ	Adjustment to base hours
ASU	Administrative suspension w/pay
AWL	Absent without leave
BVC	Bonus vacation conversion
C	Comptime used
CP	Comptime paid
D	Double time
DS	Double time w/shift
FL	Funeral leave
H	Holiday
JD	Jury duty
LA	Approved leave of absence
ML	Military leave
O	Overtime
OC	Office Closure
OS	Overtime w/shift (no longer used)
P	Personal leave
R	Regular
S2	Regular w/shift
S3	Regular w/shift & weekend
S	Uncertified sick leave
SC	Certified sick leave
SI	Uncertified injury leave
SML	Approved medical leave (no longer used)
STB	Time bank usage
STC	Sick time conversion
SU	Unpaid sick leave
SUS	Suspension without pay
SWC	Certified injury leave
V	Vacation used
VC	Vacation conversion

VOLUNTEER FIRE/EMT ONLY

AM	EMT squad meeting/training
ASB	EMT standby time - weekdays
CO	Fire call out
CU	Fire clean up
DR	Fire drill
VA	EMT runs
VF	Fire runs
WSB	EMT standby time -- weekends

ADMINISTRATION ONLY

FT Flextime used

MUNICIPAL COURT ONLY

CH Court holiday

AFSCME ONLY

AO	Acting operator
RT	Paid rest time
URT	Unpaid rest time

MPFPA ONLY

DCA	City ambulance double
DF	Fire double
DSB	Double OT on stand by
DRE	LC EMS double
ETO	Earned time off
FH	Fire holiday
OCA	City Ambulance overtime
OF	Fire overtime
OR	LC EMS overtime
ORA	LC EMS overtime w/SL
OSB	Overtime on stand by
OSL	Overtime w/SL
RS	Regular w/shift
SL	Acting shift leader
SLS	Acting shift leader w/shift
T	Training (hr for hr)

FOP/OLC ONLY

AL	Acting Lieutenant
AS	Acting Sergeant
AS2	Acting Sergeant w/shift
AS3	Acting Sergeant w/2 shift
DA	Double time w/acting
DSA	Double time w/shift/acting
FFL	Fatal force leave
HC	Holiday Credit
HM	Holiday Military
MLN	Military Leave Non-Pensioned
MW	Makeup time worked
OA	Overtime w/acting
OSA	Overtime w/shift/acting
PDS	Double w/shift
POS	Overtime w/shift
S2	Regular w/shift
S3	Regular w/2 shift
T	Training (hr for hr)
TS	Training w/shift

City of Maumee Payroll Income Codes

GENERAL - ALL EMPLOYEES

BS	Signing bonus
FSB	Fire Stand-by/Pager pay
IB	Health insurance buyout
LP	Longevity pay
LS	Lump sum (non-supervisory)
LSR	Lump sum retirement incentive
LSV	Lump sum void (refund)
MP	Military payback
SB	Stand-by/pager pay
SD	Shift differential on comp

SUPERVISORY ONLY

AN	Auto use personal nontaxable
AT	Auto use personal taxable
LN	Excess life ins nontaxable
LS1	March lump sum(no longer used)
LS2	Sept lump sum (no longer used)
LT	Excess life ins taxable

MPFPA ONLY

CU	Volunteer fire clean up
DR	Volunteer fire drill

AFSCME ONLY

AD	Differential pay (no longer used)
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FOP/OLC ONLY

UM	Uniform maintenance allowance
FTO	Field Training Officer Stipend
MPN	Military Payback non-pensioned

City of Maumee Payroll Deduction Codes

AD	ING Deferred Comp	MAU	Maumee City Income Tax
AI2	OML Accident D&D Insurance	MDCR	Medicare portion of Soc. Security
AU	AFSCME Union Dues	OH*	Ohio State Withholding Tax
COM	Community Shares	OR	Oregon City Income Tax
CSPC	Child Support	PE1	PubEmployees Retirement (after tax)
CU	Tol FF Credit Un (no longer used)	PE2	PubEmployees Retirement (pre tax)
DC	Ohio Pub Employees Deferred Comp	PE3	Pub Employees Retirement (pickup)
DD1	Direct Deposit – Account 1	PE4	PubEmp Retirement (back payments)
DD2	Direct Deposit – Account 2	PER	Perrysburg City Income Tax
DD3	Direct Deposit – Account 3	PP2	Police & Fire Retirement (pickup)
DD4	Direct Deposit – Account 4	SDIT	School District Income Tax
DDY	Direct Deposit - NET	TOL	Toledo City Income Tax
FICA	FICA portion of Social Security	UFP	MPFPA Union Dues
FSD	Flexible Spending - Dependent	UP	State FOP/OLC Union Dues
FSM	Flexible Spending - Medical	UP2	FOP Lodge 118 Union Dues
FWT*	Federal Withholding Tax	UP3	Local OLC Union Dues
GARN	Garnishments/Trusteeships	UW	United Way
GC	Glass City Cedit Un (no longer used)	VLA	Vol Life/Acc Death/Dism Insur
INS	Health Insurance Plan	WTRV	Waterville City Income Tax