

**City of Maumee
Retirement Incentive Program
Notice of Participation**

I hereby give notice to the City of Maumee that I intend to participate in the Retirement Incentive Program.

I understand that the program is available on the following general conditions. (Please initial each condition.)

1. Participation is strictly voluntary. _____

2. I currently meet or will meet the eligibility requirement on or about the following date:
 - a. For OPERS: At least thirty years of service at any age as of _____; or
 - b. At least twenty-five years of service and age 55 as of _____; or
 - c. At least five years of service and age 60 as of _____; or
 - d. For OPF: At least twenty-five years of service, at least age 48, and completed the annual DROP agreement as of _____.

3. My last date of service with the City of Maumee will be _____. (This date must fall between the date of enacting legislation by Maumee City Council and November 30, 2010.) _____

4. My first day of age and service retirement under the applicable State of Ohio retirement system would be _____. _____

5. Participants are responsible for initiating and coordinating retirement applications with the appropriate pension system. I understand that an application to retire is recommended to be made at least 60 days before the retirement effective date. _____

6. It is recommended that participants review the current status of all benefits to be paid upon separation with the office of the Acting Finance Director to eliminate any questions relating to the payment of accrued but unused leave time, health insurance, etc. _____

7. This program is strictly voluntary and therefore is not subject to appeal or grievance. _____

8. Participants may not be eligible for unemployment pursuant to applicable provisions of Ohio Revised Code 4141.31. _____

9. Participation is final and irrevocable after the Mayor and Acting Finance Director sign my individual contract. _____

- 10. This notice may be withdrawn upon giving three (3) days written notice to the Mayor and Acting Finance Director but no later than September 17, 2010. _____
- 11. Payment of the \$20,000 retirement incentive will be made in the pay period following separation. _____
- 12. Participant must sign Release and Waiver of Claims for all present and/or future claims possibly arising from employment with the City of Maumee and/or participation in the Retirement Incentive Program. _____
- 13. It is recommended that participants review the current status of all benefits to be paid upon separation with the office of the Acting Finance Director to eliminate any questions relating to the payment of accrued but unused leave time, health insurance, etc. _____

Printed Name	Employee Signature	Date
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Approvals:

Timothy L. Wagener, Mayor	Date
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Linda M. Wilker, Acting Finance Director	Date
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Approved as to form:

Sheilah H. McAdams, Law Director

Authorized by Ordinance 76 - 2010 passed by Maumee City Council on July 19, 2010.

Withdrawal by Participant:

I hereby withdraw my Notice of Participation on _____ via written notice to the Mayor and Acting Finance Director (copy of notice attached).

Printed Name	Employee Signature	Date
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