

## City of Maumee Payroll Hours Codes

<b>GENERAL - ALL EMPLOYEES</b>			<b>ADMINISTRATION ONLY</b>
ADJ	Adjustment to base hours	FT	Flextime used
ASU	Administrative suspension w/pay		
AWL	Absent without leave		
BVC	Bonus vacation conversion	CH	<b>MUNICIPAL COURT ONLY</b> Court holiday
C	Comptime used		
CL	Civic leave		<b>AFSCME ONLY</b>
CP	Comptime paid	AO	Acting Operator
D	Double time	RT	Paid rest time
DS	Double time w/shift	URT	Unpaid rest time
FL	Funeral leave		
H	Holiday		<b>MPFPA ONLY</b>
JD	Jury duty	DCA	City Ambulance double
LA	Approved leave of absence	DF	Fire double
ML	Military leave	DRE	LC EMS double
O	Overtime	KD	Kelly days
OC	Office Closure	OCA	City Ambulance overtime
OS	Overtime w/shift	OF	Fire overtime
P	Personal leave	OR	LC EMS overtime
PL	Parental leave	ORA	LC EMS overtime w/SL
R	Regular	OSL	Overtime w/SL
R2	Regular w/shift	RS	Regular w/shift
R3	Regular w/shift & weekend	SL	Acting shift leader
S	Uncertified sick leave	SLS	Acting shift leader w/shift
SC	Certified sick leave	T	Training (hr for hr)
SI	Uncertified injury leave		
SML	Approved medical leave		<b>FOP/OLC ONLY</b>
STB	Time bank usage	AL	Acting Lieutenant
STC	Sick time conversion	AS	Acting Sergeant
SU	Unpaid sick leave	AS2	Acting Sergeant w/shift
SUS	Suspension without pay	AS3	Acting Sergeant w/2 shift
SWC	Certified injury leave	DA	Double time w/acting
V	Vacation used	DSA	Double time w/shift/acting
VC	Vacation conversion	FFL	Fatal force leave
		HC	Holiday Credit
		MW	Makeup time worked
		OA	Overtime w/acting
		OSA	Overtime w/shift/acting
		PDS	Double w/shift
		POS	Overtime w/shift
		S2	Regular w/shift
		S3	Regular w/2 shift
		T	Training (hr for hr)
		TS	Training w/shift
<b>VOLUNTEER FIRE/EMT ONLY</b>			
AM	EMT squad meeting/training		
ASB	EMT standby time - weekdays		
CO	Fire call out		
CU	Fire clean up		
DR	Fire drill		
FSB	Fire standby time		
VA	EMT runs		
VF	Fire runs		
WSB	EMT standby time – weekends		

## City of Maumee Payroll Income Codes

<b>GENERAL - ALL EMPLOYEES</b>		<b>SUPERVISORY ONLY</b>	
BS	Signing bonus	AN	Auto use personal nontaxable
IB	Health insurance buyout	AT	Auto use personal taxable
LP	Longevity pay	LN	Excess life ins nontaxable
LS	Lump sum (non-supervisory)	LS1	March lump sum payment
MP	Military payback	LS2	September lump sum payment
SB	Stand-by/Pager pay	LT	Excess life ins taxable
SD	Shift differential on comp		
			<b>MPFPA ONLY</b>
	<b>AFSCME ONLY</b>	CU	Volunteer fire clean up
AD	Differential pay	DR	Volunteer fire drill
	<b>FOP/OLC ONLY</b>		
UM	Uniform maintenance allowance		
FTO	Field Training Officer Stipend		

## City of Maumee Payroll Deduction Codes

AD	Aetna Deferred Comp	OH*	Ohio State Withholding Tax
AI2	OML Accident D&D Insurance	OR	Oregon City Income Tax
AU	AFSCME Union Dues	PE1	Pub Employees Retirement (after tax)
COM	Community Shares	PE2	Pub Employees Retirement (pickup)
CSPC	Child Support	PE3	Pub Emp Retirement (back payments)
CU	Toledo Firefighters Credit Union	PER	Perrysburg City Income Tax
DC	Ohio Pub Employees Deferred Comp	PP2	Police & Fire Retirement (pickup)
EPA	EPA Health Insurance Plan	PPA	PPA Health Insurance Plan
FICA	FICA portion of Social Security	SDIT	School District Income Tax
FSD	Flexible Spending - Dependent	TOL	Toledo City Income Tax
FSM	Flexible Spending - Medical	UFP	MPFPA Union Dues
FWT*	Federal Withholding Tax	UP	State FOP/OLC Union Dues
GARN	Garnishments/Trusteeships	UP2	FOP Lodge 118 Union Dues
GC	Glass City Federal Credit Union	UP3	Local OLC Union Dues
MAU	Maumee City Income Tax	UW	United Way
MDCR	Medicare portion of Soc. Security		