

# CITY OF MAUMEE CIVIL SERVICE COMMISSION

## EQUIPMENT OPERATOR EXAMINATION

The Maumee Civil Service Commission announces an open, competitive examination for the position of Equipment Operator for the City of Maumee. An equipment operator operates a variety of vehicular and other equipment, performs routine maintenance and repair on equipment, and performs various types of labor and related activities.

**Salary:** Entry level base salary is \$43,365 annually.

**Applications:** Are available from the office of the Municipal Clerk or at [www.maumee.org](http://www.maumee.org). Applications **must be filed with the required documentation** at the office of the Civil Service Commission, Finance Department, 400 Conant Street, by Thursday, January 18, 2018 at 4:30 p.m.

### **Documentation required:**

1. Application (must be notarized, notary available in Finance Department)
2. High school diploma or GED certificate
3. Birth certificate
4. Valid commercial driver's license, Class B and air brake endorsement
5. Veterans must present a copy of honorable discharge certificate for 5% veterans' credit with passing score on exam

**Requirements:** Applicants must be high school graduate or the equivalent and must possess a current, valid Commercial Driver's License, Class B and air brake endorsement, have a good driving record, and be eligible to drive a City vehicle under the City's policy and procedures. Upon offer of employment, must pass a background check, physical examination and substance screening.

**Examination:** Shall consist of a written examination which will be given on Saturday, January 27, 2018 at the Police Building, 109 E. Dudley Street, 2<sup>nd</sup> floor training room.

**Calculators WILL BE permitted. Cell phones WILL NOT BE permitted.**

**The first 55 applicants turning in a completed application packet will be tested at 9:30 am. The remaining applicants will have a testing time of 12:30 pm. The exam time will be given to each applicant when turning in a completed application packet. Please arrive one half hour prior to the assigned exam time. The exam will have a two hour time limit.**

Parking is available in the East John Street municipal parking lot.

**Eligibility list:** The purpose of this examination is to establish an eligibility list in accordance with the provisions of the Charter of the City of Maumee and the rules and regulations of the Maumee Civil Service Commission. When a position is to be filled, the top five names of the list are provided to the appointing authority for each open position. The first six months of employment is deemed a probationary period.

Barbara Dennis, Chair  
Rex Palmer, Member

Justin Olman, Member  
Amber Rathburn, Secretary